

K AND K SOLICITORS LIMITED TERMS OF BUSINESS

INSTRUCTIONS FOR CANCELLATION

The following 'instructions for Cancellation' are only applicable where clauses 24 and 25 of the Terms of Business apply:

Right to cancel

You have the right to cancel this contract within 14 days without giving any reason. The cancellation period will expire after 14 days from the day of the conclusion of the contract (the 'Contract Date' at the beginning of this Contract).

To exercise the right to cancel, you must inform us:

K and K Solicitors Limited at 12 Market Place, Hatfield, Hertfordshire, AL10 0LN or fax 01707 243777 or reception@kandksolicitors.co.uk, of your decision to cancel this contract by a clear statement (e.g. a letter sent by post, fax or e-mail). You may use the attached 'Cancellation Form', but it is not obligatory. To meet the cancellation deadline, it is sufficient for you to send your communication concerning your exercise of the right to cancel before the cancellation period has expired.

Effects of cancellation

If you cancel this contract, we will reimburse to you all payments received from you, including the costs of delivery (except for the supplementary costs arising if you chose a type of delivery other than the least expensive type of standard delivery offered by us). We will make the reimbursement without undue delay, and not later than 14 days after the day on which we are informed about your decision to cancel this Contract.

We will make the reimbursement using the same means of payment as you used for the initial transaction, unless you have expressly agreed otherwise; in any event, you will not incur any fees as a result of the reimbursement.

If you requested to begin the performance of services during the cancellation period, you shall pay us an amount which is in proportion to what has been performed until you have communicated us your cancellation from this Contract, in comparison with the full coverage of the contract.

COMPLETE, DETACH AND RETURN THIS FORM - ONLY IF YOU WISH TO CANCEL THIS CONTRACT

To K and K Solicitors Limited at 12 Market Place, Hatfield, Hertfordshire, AL10 0LN or fax 01707 243777 or reception@kandksolicitors.co.uk:

I/We [*] hereby give notice that I/We [*] cancel my/our [*] contract for the supply of the following service [*]: Matter Number (located at the top of the Client Care Letter/ Client Declaration)

.....

Ordered on [*]/ received on [*]:

Name of consumer(s):

Address of consumer(s):.....

.....

Signature of consumer(s) (only if this form is notified on paper).

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Date: [*] Delete as appropriate.